

## Questions Every Church Board Member Should Ask

1. Does our church have a practices and procedures (or by-laws) manual that addresses operations, church safety, security, and ministry protection?
2. Do we always follow the practices and procedures (or by-laws) manual when making decisions?
3. Does our church have an employee manual and job descriptions for all volunteer and employee positions?
4. Do we have a designated person or committee responsible for the communication, education, and oversight of the safety, security, and ministry protection of our church?
5. Is our church incorporated to protect it and the board from lawsuits?
6. Have we had our insurance coverage analyzed to determine if we have adequate levels of coverage (especially directors and officers, liability, and property)?
7. Do we insist on safeguards and levels of protection in the handling and reporting of church finances?
8. Do we have an accurate accounting of all equipment and resources within our facility? And is such an inventory list kept offsite in case the building is destroyed?
9. Does our church rely on a designated attorney or church consultant when making major decisions?
10. As a board member, am I quite confident that I have a clear understanding of the decision-making processes, ministry, and operations of my church?