

## Questions Every Custodian Should Ask

1. Are the stairways and hallways well lit?
2. Do I place warning cones out when I mop or wax the floor?
3. Are mops, buckets, rags, and cones easily accessible to others when I am not in the church?
4. Are all paints, thinners, and other flammables locked up, ventilated, and well marked?
5. Do I regularly check for slip, trip, and fall hazards both inside and outside?
6. Are my tools and equipment inspected regularly and in good working order?
7. Do I use safe, appropriate ladders for any job that I need to reach heights?
8. Do I utilize the buddy system when climbing or doing any potentially dangerous jobs?
9. Do we have a clearly defined system for myself and others to report hazards, and get them corrected quickly?
10. Do I do a walk-around visual inspection of every room at the end of every day?